

- ☐ **AGENDA: Presidents' Council**
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Meeting date, time & location: June 5, 2012 ■ 3-4:30 p.m. ■ CC 126

Topic:	Presenter	Category	Key Points - History - Next Steps - Minutes
<p>JFCH/JFCI-AR: Alcohol & Drugs</p> <p>JO-AR: Student Records</p> <p>EGAAA-AR: Copyrighted Materials</p> <p><u>See Attachment #1</u></p>	Lundy	<p>Category:</p> <p><input type="checkbox"/> First Reading</p> <p><input checked="" type="checkbox"/> Second Reading</p> <p><input type="checkbox"/> Request for Approval</p> <p><input type="checkbox"/> Information/Update</p> <p><input type="checkbox"/> Discussion</p>	<p>JFCH/JFCI-AR and JO-AR:</p> <p><u>History:</u></p> <p>5/8/12: 1st Reading; Presidents' Council</p> <p>5/18/12: 1st Reading; College Council</p> <p>6/1/12: 2nd Reading; College Council</p> <p>6/5/12: 2nd Reading; Presidents' Council</p> <p>Discussion:</p> <p><u>JFCH/JFCI-AR: Alcohol & Drugs</u></p> <ul style="list-style-type: none"> • Changes to-date were discussed. • No further changes were recommended. <p><u>Next Steps:</u></p> <p>June 20: Approved to move forward as part of the President's Report to the Board of Education.</p> <hr/> <p>Discussion:</p> <p><u>JO-AR: Student Records</u></p> <ul style="list-style-type: none"> • It was suggested that directory information "Student Name" listed in item 6.a. should be moved and added to items 1-5 as an item to be listed as directory information that may be disclosed without prior written consent from the student. • It was determined that this should be discussed with Tara Sprehe and Phillip King. Tara and Phillip will be invited to the next Presidents' Council meeting on June 12th to be discussed further. • If a determination is made to add "Student Name" to items 1-5; JO-AR will be taken to College Council in the fall for a second/second reading. <p><u>Next Steps:</u></p> <ul style="list-style-type: none"> • JO-AR: Second/second reading at Presidents' Council on June 12th plus additional conversation with Tara Sprehe and Phillip King. <hr/> <p>EGAAA-AR: Copyrighted Material</p>

			<p>History: May 4: 1st Reading – College Council May 18: 2nd Reading – College Council June 5: 2nd Reading – Presidents’ Council</p> <p>Discussion: <u>EGAAA-AR: Copyrighted Materials</u></p> <ul style="list-style-type: none"> • Changes to-date were discussed. • No further changes were recommended. <p><u>Next Steps:</u></p> <ul style="list-style-type: none"> • June 20: Approved to move forward as part of the President’s Report to the Board of Education.
<p>IIBGA-AR: Electronic Communication Systems Use</p> <p>KG-AR(1): Facilities & Gym Use</p> <p>KGB-AR: Removal of Non-Enrolled</p> <p><u>See attachment #2</u></p>	<p>Carey</p> <p>Cochran</p> <p>Nelson</p>	<p>Category:</p> <p><input type="checkbox"/> First Reading</p> <p><input checked="" type="checkbox"/> Second Reading</p> <p><input type="checkbox"/> Request for Approval</p> <p><input type="checkbox"/> Information/Update</p> <p><input type="checkbox"/> Discussion</p>	<p>IIBGA-AR and KG-AR:</p> <p><u>History:</u></p> <p>5/8/12: 1st Reading; Presidents’ Council 5/18/12: 1st Reading; College Council 6/1/12: 2nd Reading; College Council 6/5/12: 2nd Reading; Presidents’ Council</p> <p><u>Discussion:</u></p> <p>IIBGA-AR: Electronic Communication Systems Use</p> <ul style="list-style-type: none"> • Kim Carey reviewed changes to-date. • Item 11: New governance, rules and web procedures are still under development. • New wording was suggested for item #11: • <i>First sentence: “The college’s Web Procedures and Rules are under development.”</i> Following this meeting President Truesdell spoke with Peggy Holstedt who recommended we not use this sentence. This will be discussed further at the June 12 Presidents’ Council meeting. • <i>Second sentence: “ Information that is published or distributed electronically utilizing websites, social networking or any media type for broad general consumption outside of the College will be subject to the Web Procedures and Rules.”</i> <p><u>Next Steps:</u></p> <p>This administrative regulation will be updated with the new wording then return to Presidents’ Council for final review (second/second reading) on June 12th.</p> <hr/> <p><u>Discussion:</u></p> <p>KG-AR(1): Facilities & Gym Use</p> <ul style="list-style-type: none"> • Under “Fiscal Policies” heading – Item #2: Strike the \$15 reference and

			<p>wording in red font.</p> <ul style="list-style-type: none"> Item #5 / first sentence: Strike “S.” (in S. Molalla Avenue); and strike the word “appropriate” to “facilities”. Item #15: Strike the question “Why these months?” Item #12: Strike the question “Do we have vendor guidelines?” Item #24 / Sentence 4: Change “pets” to “Animals” and capitalize “P” in the word “policy”. <p>Next Steps: June 20: Approved to move forward, with the suggested changes/amendments as outlined above, as part of the President’s Report to the Board of Education.</p> <hr/> <p>KGB-AR(1): <u>History:</u> 5/8/12: 1st Reading; Presidents’ Council 5/18/12: 1st Reading; College Council 5/22/12: 2nd – 1st Reading; Presidents’ Council 6/1/12: 2nd Reading; College Council 6/5/12: 2nd Reading; Presidents’ Council</p> <p>Discussion: KGB-AR: Removal of Non-Enrolled</p> <ul style="list-style-type: none"> Changes made to-date were reviewed and explained by Marsha Edwards. No further changes were recommended. <p>Next Steps: June 20: Approved to move forward as part of the President’s Report to the Board of Education.</p>
<p>Smoking Shelter</p> <p><u>See attachment #3</u></p>	Cochran	<p>Category:</p> <p><input type="checkbox"/> First Reading</p> <p><input type="checkbox"/> Second Reading</p> <p><input type="checkbox"/> Request for Approval</p> <p><input checked="" type="checkbox"/> Information/Update</p> <p><input type="checkbox"/> Discussion</p>	<p>Bob Cochran reviewed smoking shelter relocation plans.</p> <ul style="list-style-type: none"> Reviewed suggestions given at College Council to relocate smoking shelters from core area to the outer perimeters of the Oregon City campus. Bob presented a PowerPoint that shows where smoking shelters were originally located and where they are being relocated to (see attachment #3). Barlow Hall smoking shelter relocation will involve the use of one parking space near the entryway to the Barlow “U” on the east side of the building. Poet’s Chair will relocate to the McLoughlin/Niemeyer parking lot (south of parking lot). It was suggested to remove the smoking shelter located at the corner of Gregory Forum. This shelter was too close to entryway to the building. Shelter between Dye and Streeter Hall: Removing the smoking shelter as it was too close to entryway.

			<ul style="list-style-type: none"> Shelter by Niemeyer: Made larger. Roger Rook Shelter: Relocated to grassy area between the 2-hour parking lot and the Community Center parking lot. <p>Please see attachment #3 for more details.</p> <p>Next Steps:</p> <ul style="list-style-type: none"> Phase one adjustments begin this summer. Signage Committee: Signage will be posted at the major walkways. “Please respect others and smoke in designated areas only.” Students will be able to use smart phones to access maps of designated smoking locations.
Committee Reports and Updates – 5 Minutes			
College Council / Bob Cochran: <ul style="list-style-type: none"> College Council has wrapped up business and is finished for this year. Bill Briare will be College Council Chair for 2012-13. 			
Association Reports – 10 Minutes			
ASG / Sean Briare: <ul style="list-style-type: none"> June 5: The last barbeque for the year was today and was a great success. Classified staff won the last food drive so they were all treated to a free lunch. 			
Classified / Tamera Davis: <ul style="list-style-type: none"> June 5: Tamera Davis thanked Sean Briare and ASG for the free barbeque lunch given Classified Association members today. 			
Part-Time Faculty / Jennifer Rueda: <ul style="list-style-type: none"> Elections are complete and Part-Time Faculty have a full crew for 2012-13. Jennifer Rueda will continue as President of the Part Time Faculty Association. 			
Full-time Faculty / Adam Hall: <ul style="list-style-type: none"> May 31: Last Senate meeting was held. <ul style="list-style-type: none"> Still processing results of the Shared Governance Survey. Working on Senate meeting dates for next year. June 30: Adam’s term as President ends. July 1: Steve Beining will begin his term as President. Steve reported that everyone is working hard to make our students successful. 			
Exempt / Bob Cochran: <ul style="list-style-type: none"> Exempt are moving to a model of Pre-President /Current President/Post-President. Bob (Post-President) will be working with Jim Martineau (President) and Rick Sparks (Pre-President) to define their roles during the summer. 			
Around the Table Updates – 5 Minutes			
Imagine Clackamas Foundation Vision Report / Shelly Parini: <ul style="list-style-type: none"> Notebooks were presented to Exempt and Association Presidents. A report/wrap-up will be given at Presidents’ Council on June 12 along with a review of the notebooks. Information/discussion will include: <ul style="list-style-type: none"> feedback from interviews and destinations and drivers to use in future fund raising and friend raising campaigns; and 			

- review destinations and drivers recommended in notebook.

Accreditation Report / Elizabeth Lundy:

The steering committee has incorporated suggestions and the second draft is now ready for review.

- Elizabeth asked everyone to review the draft report. It can be found through this link: <https://webportal.clackamas.edu/documents/internal/StandardTwoReportDraftTwo.pdf>
- Look for gaps and/or errors in the information - not detailed editing. Does it accurately reflect the College? Have we left something out?
- Soliciting comments until June 30th, 2012. Those comments may be e-mailed to accreditation@clackamas.edu and hard copy edits can be sent to Steffen Moller (or dropped off in M 235).
- Accreditation Steering Committee: Bill Briare, Kim Carey, Tiffanie Clifford, Kate Gray, Phillip King, Wes Locke, Elizabeth Lundy, Terry Mackey, Steffen Moller, Sharon Parker, Tara Sprehe and Bill Waters
- October 8-10, 2012: The NWCCU Accreditation Team will be visiting Clackamas Community College.

President's Report – 5 Minutes

Minutes:

Presidents' Council Attendance: ☐ Joanne Truesdell (President), ☒ Adam Hall (FTF Pres), ☒ Steve Beining (FTF Pres. Elect), ☒ Jennifer Rueda (PTF Pres), ☐ Lizz Norrander & ☒ Tamera Davis (Clsfd Pres), ☒ Sean Briare (ASG Pres), ☒ Bob Cochran (Chair of College Council), ☒ Elizabeth Lundy (VP of Instruction and Student Services), ☒ Shelly Parini (Dean of College Advancement), ☐ Courtney Wilton (VP of College Services), ☒ Marsha Edwards (Dean of HR), ☒ Bob Cochran (Exempt Pres), ☒ Janet Paulson (Public Information Officer), and ☒ Debbie Jenkins. Guest: Patricia Scott, Kim Carey, and Kurt Nelson.

Expanded Presidents' Council (EPC) Attendance: In addition to PC members listed above EPC includes Associate Deans, Deans and Karen Martini: ☐ Scott Giltz, ☐ Cyndi Andrews, ☐ Bill Briare, ☐ Theresa Tuffli, ☐ Karen Martini, ☐ Phillip King, ☐ Chris Robuck, ☐ Kim Carey, ☐ Steffen Moller, ☐ Cynthia Risan, ☐ Jim Martineau, and ☐ Matthew Altman.

Upcoming Meeting Dates – 2012: 6/12, ~~6/19~~ (no meeting), 6/20 (BAG), ~~7/3, 7/10, 7/17, 7/24, 7/31~~ (no meetings), 8/8 (EPC), 9/4 (BAG), 9/12 (EPC), ~~9/18, 9/25~~ (no meetings), 10/2, 10/9, 10/16, 10/23 (EPC), 10/30 (BAG), 11/6, 11/13 (EPC), ~~11/20~~ (no meeting), 11/27 (BAG), 12/4, 12/11 (EPC), ~~12/18, 12/25, 1/1/13, 1/8/13~~ (no meetings)

Budget Advisory Group Members: Executive Team, Deans, Associate Deans, Association Presidents, Steve Beining, Rosemary Teetor, Lynda Graf, Tamara Davis and Chris Robuck.

Number of handouts to bring: Presidents' Council = 20 copies; Expanded Presidents' Council = 35 copies